

**Environment & Sustainable  
Communities Overview and Scrutiny  
Committee**



**19th January 2024**

**Neighbourhoods & Climate Change –  
Quarter 2: Forecast of Revenue and  
Capital Outturn 2023/24**

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**Joint Report of Paul Darby, Corporate Director of Resources and  
Alan Patrickson, Corporate Director Neighbourhoods & Climate  
Change**

**Electoral division(s) affected:**

Countywide

**Purpose of the Report**

- 1 To provide details of the forecast outturn budget for this service area highlighting major variances in comparison with the budget, based on the position to the end of Quarter 2 (30 September 2023).

**Executive summary**

- 2 This report provides an overview of the updated forecast of outturn, based on the position at Quarter 2 for 2023/24. It provides an analysis of the budgets and forecast outturn for the service areas falling under the remit of this Overview and Scrutiny Committee (including Culture, Sport & Tourism which is in Regeneration rather than NCC) and complements the reports considered and agreed by Cabinet on a quarterly basis.
- 3 The updated position is that there is a forecast cash limit overspend of £89,000, against a revised budget of £120.611 million for NCC. Culture, Sport & Tourism is forecasting an overspend of £0.104 million.
- 4 The revised service capital budget is £68.955 million with expenditure to 30 September of £16.690 million. Culture & Sport's revised capital budget is £25.934 million with expenditure of £12.898 million

- 5 Details of the reasons for under and overspending against relevant budget heads are disclosed in the report.

### **Recommendation(s)**

- 6 Environment & Sustainable Communities Overview and Scrutiny Committee is requested to note the contents of this report.

### **Background**

- 7 County Council approved the Revenue and Capital budgets for 2023/24 at its meeting on 22 February 2023. These budgets have subsequently been revised to account for changes in grant (additions/reductions), budget transfers between service groupings and budget re-profiling between years (in terms of capital). This report covers the financial position for the following budgets of the services within the scope of this committee;
- (a) Revenue Budget - £120.611 million (original £119.974 million)
  - (b) Capital Programme – £68.955 million (original £84.527 million)
  - (c) Culture, Sport & Tourism Revenue Budget – £16.822 million
  - (d) Culture, Sport & Tourism Capital Budget - £25.934 million
- 8 The summary financial statements contained in the report cover the financial year 2023/24 and show: -
- (a) The approved annual budget;
  - (b) The forecast income and expenditure as recorded in the Council's financial management system;
  - (c) The variance between the annual budget and the forecast outturn;
  - (d) For the revenue budget, adjustments for items outside of the cash limit (outside of the Service's control) to take into account such items as capital charges and use of / or contributions to earmarked reserves.

### **Forecast Revenue Outturn 2023/24**

- 9 The service is reporting a cash limit underspend of **£89,000** against a revised budget of **£120.611 million**.

- 10 The table below compares the forecast outturn with the budget by Head of Service. A further table is shown at Appendix 2 analysing the position by Subjective Analysis (i.e. type of expense), and further variance explanations are shown in Appendix 4.

### Analysis by Head of Service £'000

|                                | Revised Annual Budget | Forecast Outturn | Variance   | Items Outside Cash Limit | Earmarked Reserves | Inflation adjustment | Cash Limit Variance |
|--------------------------------|-----------------------|------------------|------------|--------------------------|--------------------|----------------------|---------------------|
| Head of Service                | £000                  | £000             | £000       | £000                     | £000               | £000                 | £000                |
| Culture, Sport & Tourism       | 16,822                | 21,025           | 4,203      | (1,812)                  | (2,287)            | 0                    | 104                 |
| <b>NCC</b>                     |                       |                  |            |                          |                    |                      |                     |
| Environmental Services         | 60,851                | 62,269           | 1,417      | (191)                    | (425)              | (508)                | 293                 |
| Highways                       | 13,621                | 13,778           | 157        | 0                        | 256                | (12)                 | 400                 |
| Community Protection           | 6,177                 | 5,739            | (438)      | (32)                     | 166                | (22)                 | (295)               |
| Partnerships & Comm Engagement | 5,445                 | 6,996            | 1,551      | 0                        | (1,632)            | (15)                 | (127)               |
| NCC Central Costs              | 34,516                | 32,828           | (1,688)    | 0                        | 205                | 1,301                | (182)               |
| <b>NCC Total</b>               | <b>120,611</b>        | <b>121,610</b>   | <b>999</b> | <b>(223)</b>             | <b>(1,430)</b>     | <b>744</b>           | <b>89</b>           |

- 11 The NCC cash limit overspend of £89,000 takes into account adjustments for sums outside the cash limit such as redundancy costs that are met from corporate reserves and use of / contributions to earmarked reserves.
- 12 The main reasons accounting for the outturn position are as follows:
- a) Environmental Services is forecast to be £0.293 million overspent. This is mainly due to increased costs of £0.250 million at depots on fuel tank repairs, general maintenance, and security costs, along with £0.144 million of underachieved income in Strategic Waste regarding soil imports that have ceased due to capping of the Joint Stocks site. These overspends are partly offset by underspends across the service relating to vacancies and turnover and exceeding budget targets for income from fees and charges. The underachievement of income

relating to joint stocks is being addressed in 2024/25 as part of MTFP(14);

- b) Highways is forecast to be overspent by £0.400 million. The main reason for this is a forecast overspend within Highways Trading of £0.269 million due a reduction in anticipated sales relating to major projects. Highways Revenue is also forecast to be overspent by £0.263 million on highways maintenance work, including cyclic works, drainage, bridges and priority action works. This is largely offset by anticipated underspends on Strategic Highways of £0.431 million mainly as a result of overachieving income on enforcement and inspections, road closures, roundabout sponsorship, and fixed penalty notices;
- c) Community Protection is forecast to underspend by £0.295 million, mainly due to unspent growth funding as a result of vacancies and new posts in a restructure that will be filled mid-year. There is also funding within the base budget to accommodate future spinal column point increments causing an underspend currently;
- d) Partnerships and Community Engagement is forecast to underspend by £0.127 million, mainly due to savings from a strategic manager post vacancy, and also a vacancy in the Civil Contingencies Unit along with overachievement of SLA income across the service;
- e) The central contingencies budget within NCC is forecast to underspend by £0.182 million. This budget has been created to fund any cross cutting service pressures within NCC that may arise during the financial year. This budget will be kept under review as the year progresses and transfers made to Heads of Service areas where necessary
- f) Culture, Sport and Tourism is forecast to overspend by £0.104 million against budget. The main reasons are an unrealised MTFP saving of £75,000, a capital contribution of £86,000 for leisure transformation and an anticipated loss of income of £0.121 million at Killhope Museum. These overspends were partially offset by a one-off benefit arising from the agreement to take full control of the gym facilities at seven of our leisure centres.

13 A net £1.430 million relating to movement to and from reserves has also been excluded from the outturn. The major items being:

- (a) £0.400 million drawdown relating to clean and green, Find and Fix, and environmental issues;

- (b) £0.166 million net contribution to Community Protection Reserves relating to Trading Standards and the Horden Together Initiative;
- (c) £1.6 million drawdown from PACE Reserves mainly in relation to Refugee Resettlement and AAP Towns and Village scheme funding;
- (d) £0.256 million contribution to Highways Reserves for Section 38 Income; and
- (e) £0.150 million drawdown from the NCC Cash Limit Reserve to fund Towns and Village schemes.

14 The forecast Cash Limit Reserve position for NCC at 31 March 2024 is £30,000 after taking the latest outturn position into account.

### Capital Programme

15 The Neighbourhoods & Climate Change capital programme was revised at year-end for budget re-phased from 2022/23. This increased the 2023/24 original budget to a level of £84.527 million. Since then, reports to the MOWG have detailed further revisions, for grant additions/reductions, budget transfers and budget re-profiling into later years. The revised budget now stands at £68.955 million.

16 Summary financial performance for 2023/24 is shown below.

| Service                             | Revised Budget 2023/24 £000 | Actual Spend to 30 Sept £000 | Remaining Budget 2023/24 £000 |
|-------------------------------------|-----------------------------|------------------------------|-------------------------------|
| Culture, Sport & Tourism            | 25,934                      | 12,898                       | 13,036                        |
| <b>NCC</b>                          |                             |                              |                               |
| Community Protection                | 384                         | 171                          | 213                           |
| Environmental Services              | 18,826                      | 5,030                        | 13,796                        |
| Highways                            | 46,771                      | 10,242                       | 36,529                        |
| Partnerships & Community Engagement | 2,974                       | 1,247                        | 1,727                         |
| <b>NCC Total</b>                    | <b>68,955</b>               | <b>16,690</b>                | <b>52,265</b>                 |

17 Officers continue to carefully monitor capital expenditure on a monthly basis. Actual spend for the first 6 months amounts to **£16.690 million**. **Appendix 3** provides a more detailed breakdown of spend across the major projects contained within the capital programme.

- 18 The key areas of spend during the year to date are on Strategic Highways (£9.203 million) and Low Carbon (£2.279 million). Other areas of the programme are profiled to be implemented during the remainder of the year and at year end the actual outturn performance will be compared against the revised budgets and service and project managers will need to account for any budget variance.

### **Background papers**

- Cabinet Report (15 November 2023) –

[Forecast of Revenue and Capital Outturn 2023/23 - Period to 30 September](#)

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## **Appendix 1: Implications**

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### **Legal Implications**

The consideration of regular budgetary control reports is a key component of the Council's Corporate and Financial Governance arrangements. This report shows the forecast spend against budgets agreed by the Council in February 2023 in relation to the 2023/24 financial year.

### **Finance**

Financial implications are detailed throughout the report which provides an analysis of the revenue and capital outturn position alongside details of balance sheet items such as earmarked reserves held by the service grouping to support its priorities.

### **Consultation**

Not applicable.

### **Equality and Diversity / Public Sector Equality Duty**

Not applicable.

### **Climate Change**

Not applicable.

### **Human Rights**

Not applicable.

### **Crime and Disorder**

Not applicable.

### **Staffing**

Not applicable.

### **Accommodation**

Not applicable.

### **Risk**

The consideration of regular budgetary control reports is a key component of the Councils Corporate and Financial Governance arrangements.

### **Procurement**

The outcome of procurement activity is factored into the financial projections included in the report

**Appendix 2: NEIGHBOURHOODS & CLIMATE CHANGE Forecast  
Outturn at Q2 – Subjective Analysis**

| <b>NCC Subjective Analysis</b> | <b>Revised Annual Budget</b> | <b>Forecast Outturn</b> | <b>Variance</b> | <b>Items Outside Cash Limit</b> | <b>Earmarked Reserves</b> | <b>Net Inflation adjustment</b> | <b>NCC Cash Limit Variance</b> |
|--------------------------------|------------------------------|-------------------------|-----------------|---------------------------------|---------------------------|---------------------------------|--------------------------------|
|                                | <b>£000</b>                  | <b>£000</b>             | <b>£000</b>     | <b>£000</b>                     | <b>£000</b>               | <b>£000</b>                     | <b>£000</b>                    |
| Employees                      | 67,468                       | 67,463                  | (4)             | 0                               | 0                         | (129)                           | (133)                          |
| Premises                       | 11,575                       | 10,421                  | (1,154)         | 0                               | 0                         | 1,308                           | 154                            |
| Transport                      | 21,216                       | 22,829                  | 1,613           | (102)                           | 0                         | 0                               | 1,511                          |
| Supplies & Services            | 21,159                       | 23,720                  | 2,561           | (89)                            | 0                         | 0                               | 2,472                          |
| Third Party Payments           | 54,130                       | 51,046                  | (3,084)         | 0                               | 0                         | 0                               | (3,084)                        |
| Transfer Payments              | 1,479                        | 4,107                   | 2,628           | 0                               | 0                         | 0                               | 2,628                          |
| Capital                        | 25,188                       | 26,332                  | 1,144           | 0                               | 0                         | 0                               | 1,144                          |
| Central Costs                  | 11,115                       | 11,865                  | 749             | (32)                            | (1,430)                   | 0                               | (713)                          |
| DRF                            | 0                            | 0                       | 0               | 0                               | 0                         | 0                               | 0                              |
| <b>Gross Expenditure</b>       | <b>213,330</b>               | <b>217,782</b>          | <b>4,452</b>    | <b>(223)</b>                    | <b>(1,430)</b>            | <b>1,180</b>                    | <b>3,979</b>                   |
| Grant                          | (4,258)                      | (7,363)                 | (3,105)         | 0                               | 0                         | 0                               | (3,105)                        |
| Contributions                  | (908)                        | (1,569)                 | (661)           | 0                               | 0                         | 0                               | (661)                          |
| Sales                          | (679)                        | (704)                   | (25)            | 0                               | 0                         | 0                               | (25)                           |
| Charges                        | (14,781)                     | (15,579)                | (798)           | 0                               | 0                         | (435)                           | (1,233)                        |
| Rents                          | (94)                         | (108)                   | (14)            | 0                               | 0                         | 0                               | (14)                           |
| Recharges                      | (70,545)                     | (68,310)                | (2,235)         | 0                               | 0                         | 0                               | (2,235)                        |
| Other Income                   | (1,453)                      | (2,539)                 | (1,086)         | 0                               | 0                         | 0                               | (1,086)                        |
| <b>Gross Income</b>            | <b>(92,718)</b>              | <b>(96,172)</b>         | <b>(3,454)</b>  | <b>0</b>                        | <b>0</b>                  | <b>(435)</b>                    | <b>(3,889)</b>                 |
| <b>Total</b>                   | <b>120,612</b>               | <b>121,610</b>          | <b>998</b>      | <b>(223)</b>                    | <b>(1,430)</b>            | <b>(744)</b>                    | <b>89</b>                      |



## Appendix 3: NCC & Culture, Sport & Tourism Capital 2023/24

| <b>NCC</b>   | <b>Revised<br/>Annual<br/>Budget<br/>2023/24<br/>£000</b> | <b>Actual<br/>Spend<br/>30/09/23<br/>£000</b> | <b>Remaining<br/>Budget<br/>£000</b> |
|--|---|---|--------------------------------------|
| <b>Community Protection</b>                          |   |   |                                      |
| Comm Protection                                      | 346   | 151   | 195                                  |
| AAP Schemes-Community Protection                     | 38  | 20  | 18                                   |
| <b>Community Protection Total</b>                    | <b>384</b>  | <b>171</b>                                    | <b>213</b>                           |
| <b>Environmental Services</b>                        |   |   |                                      |
| Strategic Waste                                      | 3,229   | 1,144   | 2,085                                |
| Fleet  | 102   | 38  | 64                                   |
| Clean & Green  | 2,054   | 173   | 1,881                                |
| Crematorium  | 162   | -   | 162                                  |
| Environment & Design                                 | 1,622   | 510   | 1,112                                |
| Depots   | 3,683   | 862   | 2,821                                |
| Low Carbon   | 7,038   | 2,279   | 4,759                                |
| Neighbourhood Protection                             | 661   | 24  | 637                                  |
| North Pennines Partnership                           | 275   | -   | 275                                  |
| <b>Environmental Services Total</b>                  | <b>18,826</b>   | <b>5,030</b>                                  | <b>13,796</b>                        |
| <b>Highways</b>                                      |   |   |                                      |
| Highway Operations                                   | 121   | 108   | 13                                   |
| Strategic Highways                                   | 35,805  | 9,203   | 26,602                               |
| Strategic Highways Bridges                           | 10,845  | 931   | 9,914                                |
| <b>Highways Total</b>                                | <b>46,771</b>   | <b>10,242</b>                                 | <b>36,529</b>                        |
| <b>Partnerships &amp; Community Engagement</b>       |   |   |                                      |
| Members Neighbourhood Fund                           | 1,629   | 923   | 706                                  |
| Community Buildings                                  | 868   | -   | 868                                  |
| AAP Capital Budgets                                  | 407   | 324   | 83                                   |
| AAP Initiatives Other                                | 9   | -   | 9                                    |
| Consett Comm Facilities                              | 61  | -   | 61                                   |
| <b>Partnerships &amp; Community Engagement Total</b> | <b>2,974</b>  | <b>1,247</b>                                  | <b>1,727</b>                         |
| <b>NCC Total</b>                                     | <b>68,955</b>   | <b>16,690</b>                                 | <b>52,265</b>                        |
|  |   |   |                                      |
| <b>Culture and Sport</b>                             |   |   |                                      |
| Culture & Museums                                    | 13,011  | 5,528   | 7,483                                |
| Leisure  | 12,877  | 7,342   | 5,535                                |
| Outdoor Sports & Leisure Facilities                  | 46  | 28  | 18                                   |
| <b>Culture and Sport Totsl</b>                       | <b>25,934</b>   | <b>12,898</b>                                 | <b>13,036</b>                        |
|  |   |   |                                      |

## Appendix 4: Heads Of Service Analysis – Environmental Services

|                                 | Variance   | Explanation  |
|---------------------------------|------------|--|
| <b>Head of Environment</b>      | 0          | No variance  |
| <b>Refuse &amp; Recycling</b>   | 74         | <b>£147k</b> overspend on staffing due to high levels of sickness, offset by the number of vacant posts which cost less when covered by Agency staff. <b>£42k</b> overspend on business rates for Waste Transfer Stations.<br><b>£293k</b> overspend on transport due to increased fuel costs and vehicle daywork repairs in the south, partially offset by a £16k underspend on dayworks recharges for new loading shovels at Waste Transfer Stations.<br><b>(£392k)</b> overachieved income mainly on trade waste collections.   |
| <b>Strategic Waste</b>          | (88)       | <b>£144k</b> under achieved income on Soil Imports<br><b>(£48k)</b> underspend on staffing due to vacancies and turnover<br><b>£30k</b> overspend on transport mainly due to spot hire costs with no budget<br><b>£45k</b> overspend on supplies & services and agency & contracted services.<br><b>(£103k)</b> underspend after revaluation of business rates at Coxhoe Landfill<br><b>(£156k)</b> underspend on Tees Valley SPV costs  |
| <b>Clean &amp; Green</b>        | 244        | <b>£26k</b> Overspend in Countryside - underachievement of income on admission/car parking/inventory sales. Underspend on salaries (vacancies) offset by overspend on payment to sub-contractors and machinery hire<br><b>£235k</b> overspend on vehicle daywork repairs, hires and lease extensions<br><b>(£212k)</b> underspend on vacancies and new posts not being appointed to<br><b>£282k</b> overspend on Supplies and Services (includes £34k unbudgeted flytipping/asbestos removal)<br><b>(£80k)</b> overachieved income on shop sales & SLA Other Housing Providers   |
| <b>Neighbourhood Protection</b> | (41)       | <b>128k</b> overspend on employees due to staff turnover savings of £141k, partly offset by an underspend of (£18k) mainly relating to Wardens.<br><b>£13k</b> overspend on premises mainly due to general repairs, water charges, council tax and rates on Bereavement.<br><b>£48k</b> overspend on transport, relating to cost of dayworks and spot hire<br><b>(£28k)</b> underspend on contracted services mainly on bereavement and allotments.<br><b>(£218k)</b> overachievement of income with the main areas being Fixed Penalty Notices (£47k), fees & charges for Neighbourhood Wardens Default Work (£112k), allotment rents (£10k) and SLAs with other LAs (£23k)   |
| <b>Fleet</b>                    | 101        | <b>(£48k)</b> underspend on staffing due to vacant posts<br><b>£80k</b> overspend on fuel tank works at Chilton Depot<br><b>£64k</b> underachieved Hire income due to fewer vehicles since budget set  |
| <b>Depots</b>                   | 193        | <b>£18k</b> overspend on Rates<br><b>£28k</b> overspend on additional leasehold costs for M/field and Beechburn<br><b>£49k</b> overspend on the new security contract<br><b>£80k</b> overspend on general repairs<br><b>£18k</b> overspend on equipment repairs and maintenance.   |
| <b>Low Carbon</b>               | (128)      | <b>(£73k)</b> underspend on staffing due to a number of vacant posts which will be filled once the restructure is finalised.<br><b>£127k</b> overspend on consultant/professional fees.<br><b>(£192k)</b> overachieved income mainly due to grant income and SLAs.   |
| <b>Environment &amp; Design</b> | (62)       | <b>(£97k)</b> underspend on Tech & Service Development due to vacancies, unspent transport costs and overachievement on income<br><b>£12k</b> overspend on Landscapes due increased working hours for 1 post and under achievement on staff turnover savings. Also the yearly website hosting cost for Limestone Landscape with no budget.<br><b>(£15k)</b> underspend on Heritage Coast due to delay in filling post<br><b>£32k</b> overspend on Archaeology. Mainly due to large overspend on Binchester for premises and supplies & services compared to budget. Also staffing without budget and WHS Coordinator costs.<br><b>£4k</b> overspend on Ecology - under achievement on recharges for Bat/Species Surveys. |
| <b>TOTAL</b>                    | <b>293</b> |  |

## Appendix 4: Heads Of Service Analysis – Highway Services

| Service                       | Over / (Under)<br>£000s | Reason for Variance   |
|-------------------------------|-------------------------|---|
| Head of Highways              | 1                       |   |
| Highways Services Trading     | 569                     | Street Lighting (£181k), Commercial Group (£0k), Countywide £750k   |
| Highways Services Non-Trading | 262                     | Overspend of £263k on Highways Revenue maintenance work, including cyclic works, drainage, bridges and emergency action works.<br>Overspend of £20k on employees (staff turnover savings).<br>Overspend of £152k on Agency. Mainly gullies, PAT and Drainage.<br>Under achievement of Income £54k.<br>Management & Admin overspend of £6k - Driven by £46k overspend on employees due to compensation payments. Premises under spend of (£5k) due to not spending general repairs budget. Large underspend on staffing travelling (£24k) and Supplies and Services (£24k), overspend in Agency £9k plus no income contribution expected £3k |
| Strategic Highways            | (431)                   | Street Lighting - Underspend of (£32k)<br>Overspend of £5k on employees - Staff turnover savings<br>Inflation pressure on Street Lighting electricity budget of £310k - Covered from central<br>Underspend of (£19k) on S&S mainly due to consultancy coming under budget<br>Overachievement of income (£18k)   |
|                               |                         | Highways Permit Scheme - (£14k) underspend but moved to reserves.<br>Surplus anticipated from Permit fees of (£253k) in 2023/24. Nil outturn reflects transfer of any surplus into a new reserve (3 years to manage fee levels with surpluses).   |
|                               |                         | Technical Team - Underspend of (£212k)<br>Underspend of (£62k) on employees - vacancies in team in year, Underspend of (£5k) on Transport - Cost Transferred to 024612, Overspend £2k Agency<br>Overspend of £59k on S&S due to increased advertising costs however recovered in full through income plus admin fee<br>Over achieved Income of (£206k) - Mainly Emergency Road Closures (£55k) and TRO's (£167k) - (£167k) offsets £59k S&S overspend. Other income down such as Street Naming and Numbering and Section 50 licencing £35k  |
|                               |                         | Asset Management - Underspend of (£54k)<br>Underspend of (£35k) on employees - Vacancies in team<br>Overspend of £8k on agency - XAIS, Supplies & Services Overspend £36k due to recharge<br>Underspend of (£5k) - Minor variances on Premises, transport, Supplies and Agency<br>Over achieved Income of (£58k) - Roundabout Sponsorship arrears from 22/23,   |
|                               |                         | Drainage & Coast Protection - Underspend of (£1k)<br>Underspend of (£31k) on employees - Reduction in hours across a few of the team.<br>Overspend on transport of £5k - Short term spot hire of vehicle for full year offset by savings in car mileage reductions.<br>Underspend on S&S (£3k)<br>Overspend on agency of £28k - Drainage contract payments line<br>Income - Projected as per budget   |
|                               |                         | Structures - Overspend of £20k<br>Overspend of £32k on employees - 1 unbudgeted apprentices (1 degree apprentice)   |
|                               |                         | Public Right of Way - Overspend of £81k<br>Overspend of £62k on employees - Definitive Map Officers x 2, plus Walking/Cycling Route Development Officer part funded. Overspends in Supplies & Services & Transpost £8k<br>Under achievement of income £11k -  |
|                               |                         | Enforcement & Inspections - Underspend of (£188k)<br>Underspend of (£15k) on Transport - Fuel, fleet management and car allowances<br>Over achieved Income of (£167k) - Over-recovered income Fixed Penalty notices   |
|                               |                         | Highways Adoptions - Underspend of (£46k)<br>Underspends on employees (£53k), Transport costs Overspend £7k due to Spot Hire, Over achievement of income (£382k) moved to reserves  |
| <b>GRAND TOTAL</b>            | <b>400</b>              |   |

## Appendix 4: Heads Of Service Analysis – Community Protection

| <b>Community Protection 2023/24 Q2 Outturn - Reasons for Variances</b> |                                     |   |
|--|-------------------------------------|---|
| <b>Service</b>   | <b>Over /<br/>(Under)<br/>£000s</b> | <b>Reason for Variance</b>  |
| Head of Community Protection   | <b>302</b>                          | Contribution to reserve of £300k made up £100k unspent growth allocated back to Workforce Development Reserve and £200k to the ICT Capital Reserve. Additional overspend of £2k mainly from overspend on Supplies and Services  |
| Business Compliance  | <b>(349)</b>                        | Business Compliance Management - (£22k) under in staffing due to Strategic Manager starting in July. Consumer Safety (£126k) under - (£102k) under in staffing due to vacant posts, £3k over on premises due to markets water charges, £6k over on Supplies and Services mainly due to legal costs over budget, £4k over on subcontractor payments, (£37k) over achievement on income expected mainly due additional public health grant for cosmetic fillers enforcement. Health Protection (£167k) - (£129k) under in staffing due to vacant post and other posts starting part way through the year, (£7k) under on transport, (£22k) under on supplies and services mainly due to additional budget for Natasha's Law, (£11k) under on agency payments and £2k under achievement on income. Environment Protection (£18k) - (£25k) under in staffing due to moderated posts, £9k over on transport, £4k over on Air Quality consultants, and (£6k) over achievement of income mainly due to air pollution fees. Better Business for All- (£14k) under in staffing due to post starting in August. |
| Licensing  | <b>(9)</b>                          | (£81k) under spend in staffing due to posts in secondment and moderated posts, offset by overspend on taxi related costs of £28k and £44k under achievement licencing income.   |
| Strategic Regulation   | <b>60</b>                           | Strategic Regulation Management - £27k over in staffing due to secondment over budget offset by Strategic Manager starting in July. CP Professional Development - 126k over in staffing due to reserve funded posts funded from the service underspend. Information & Intelligence - (£6k) under in staffing due to career graded posts. Special Investigations (£21k) under in staffing due to moderated posts. Regulatory systems (£58k) under in staffing due to two vacant posts plus underspends in transport of (£8k)   |
| NEPPP  | <b>(0)</b>                          | Income funded area, difference of net costs are put to reserves at yearend.   |
| Safer Places   | <b>(298)</b>                        | Safer Places Management - (£57k) under in staffing due to vacant Tier 5 manager. ASB Interventions - (£34k) under in staffing due to moderated posts, plus trailblazer income of (£29k) towards officer, minor underspends across transport and supplies (£1k). Safer Communities £2k over on staffing due to redundancy payment offset by saving on subcontractors budget (£17k). Nuisance action team (£19k) under in staffing due to career graded posts. Community action team (£35k) under in staffing due to moderated posts plus underspend on supplies and services of (£14k) and minor underspend in transport (£2k). Housing action team (£68k) under in staffing due to a vacancy and (£4k) saving in transport plus overachievement on HMO licences of (£29k)   |
| Holden Together  | <b>0</b>                            | Reserve funded area, difference of net costs are put to reserves at yearend.  |
| <b>GRAND TOTAL</b>   | <b>(295)</b>                        |   |

## Appendix 4: Heads Of Service Analysis – Partnerships & Community Engagement

| <b>Partnerships &amp; Community Engagement Outturn 2023/24 - Q2 Variances</b> |                             |   |
|---|-----------------------------|---|
| <b>Service</b>  | <b>Over / (Under) £000s</b> | <b>Reason for Variance</b>  |
| <b>Head of Service</b>  | 8                           | £8k from Other Pay budget to fund across the service  |
| <b>CCU &amp; Corporate policy</b>   | (64)                        | Corporate Policy - (£13k) Additional income from unrecovered 22/23 agency costs £47k over on staffing due MTFP saving not being met and £3k efficiency not being met<br>(£13k) under on Supplies and Service due to subscriptions reduction<br>CCU - (£32k) Employee saving - Temporary vacancy Civil Contingencies (£29k) over achievement of income on CCU<br>(£27k) underspend on Supplies and Services<br>£32k unbudgeted Coronation spend covered from contingencies |
| <b>Humanitarian Support Scheme</b>  | (0)                         | £1.337m surplus balance to be put to reserve at year-end.   |
| <b>Partnerships Team</b>  | (86)                        | Partnerships Team - £6k Employee overspend - not meeting efficiency target<br>Offset by underspends of (£11k) on Supplies and Services<br>Strategic Manager - (£81k) under due Strategic Manager vacancy expected throughout year.  |
| <b>Strategic Partnerships</b>   | (6)                         | (£6k) underspend on donations Grant aid to the communities  |
| <b>Funding Team &amp; Other AAPs</b>  | 0                           | All AAP spend covered by reserves.  |
| <b>AAPs South &amp; East</b>  | 10                          | £23k Employee costs - Mainly due to not achieving efficiencies. (15k) underspend on supplies and services   |
| <b>AAPs North &amp; east</b>  | 11                          | £18k Employee costs - Mainly due to not achieving efficiencies. (£7k) underspend on supplies and services   |
| <b>GRAND TOTAL</b>  | <b>(127)</b>                |   |